

Homesteaders 4-H Club Ranch Use Agreement

This is an agreement between the Santa Clara County 4-H member(s) listed at the bottom of this page and the Homesteaders 4-H Club of Santa Clara, located at 3450 Brookdale Dr., Santa Clara, CA 95051.

The purpose of the agreement is to ensure:

1. The safety of all 4-H members and visitors.
2. The good health and safety of the project animals.
3. Conformance with the terms of the lease agreement between the Santa Clara Unified School District and the University of California acting on behalf of Homesteaders 4-H Club.

By signing this agreement, all parties agree to the following:

1. I am and will remain a 4-H member in good standing. I will attend project meetings.
2. I understand I am encouraged to maintain a tetanus vaccine schedule as advised by my doctor.
3. I will get permission from the Ranch Manager(s) and appropriate Project Leader(s) before bringing any project animal to the Ranch.
4. I understand that all pens and other construction are incorporated as part of the Ranch property and subject to this agreement and Santa Clara School District Lease Agreement; there are no private property rights. I understand that **no structural or cosmetic changes to the Ranch property are allowed without advance approval by the Ranch Management** including painting, tear down, removal, tree plantings, and utility equipment (telephone, water, lighting).
5. I will contribute to the general maintenance of the Ranch by completing Ranch chores as assigned by Ranch Managers or Project Leaders. I will also attend Ranch work days as scheduled by Ranch Management.
6. I will pay all Ranch fees promptly when due.
7. I am permitted access to the Ranch after dusk and before dawn while accompanied by my parent/guardian.
8. I authorize the Ranch manager(s), project leader(s) or any Homesteaders Club Leader to initiate care for my animal(s) by a veterinarian **in case of emergency** and I understand I am responsible for all costs involved in that care. Every effort will be made to contact the member/parent/guardian before treatment.
9. I will practice proactive biosecurity by keeping bedding and water clean, isolating clothes and shoes that have been around other farm animals, washing hands before and after handling animals, and following ranch policies for animals arriving at or leaving the Ranch.
10. I have read and agree to abide by the Santa Clara County 4-H YDP Ranch Policies.
11. I have read and agree to abide by the Homesteaders 4-H Club Ranch Procedures.
12. I agree to read and follow procedures for projects in the Homesteaders 4-H Club. Each project may have additional requirements/procedures (not contained in this document) that have been agreed upon by 4-H project members, possibly including monthly or annual rental fees prerequisite to using project facilities.

_____	_____	_____
name of parent/guardian of any minor(s) named below	signature	date

_____	_____	_____
member/volunteer 1: name	signature	date

_____	_____	_____
member/volunteer 2: name	signature	date

_____	_____	_____
member/volunteer 3: name	signature	date

_____	_____	_____
member/volunteer 4: name	signature	date

_____	_____	_____
member/volunteer 5: name	signature	date

Homesteaders 4-H Club Ranch Procedures

Animal Care

1. Animal(s) will be properly cared for by checking animal(s) daily; meeting regular nutritional needs including feed, water, vitamins, etc.; and meeting the medical needs of the animal(s).
2. If an animal becomes ill, the Project leader must be notified immediately. The Project Leader will notify the Ranch Manager, if necessary. If the animal needs to be isolated, the Quarantine Procedures stated in the SCC 4-H YDP Ranch policies must be followed.

Debris and Cleanliness

3. Both the animal(s) and pen(s) shall be kept free from debris and feces through regular cleaning. Pens must have feces, uneaten food, and soiled bedding removed at least once per week in the large animal area and every other day in the small animal area, as required by the Santa Clara School District Lease Agreement.
4. Always rinse off wheelbarrows used to remove animal waste from pens, and **never use wheelbarrows marked as "Feed Only" for removing waste**. Waste products removed from animal pens are to be deposited in the designated area in the back of the Ranch.
5. Animal(s) outside of pen(s) must be on a lead or closely attended, except when released to exercise in the common pasture areas.
6. **Any** animal feces outside of pens must be cleaned up and disposed of in designated waste areas the **same day**.

Leaving and Arriving

7. 4-H members permanently removing their boarded animals from the Ranch are required to provide at least two weeks written notice to their Project Leader and Ranch Manager during which time they will continue their feeding and Ranch chores as assigned, even if their animal has already been removed from the property.
8. Any member whose animal leaves the Ranch permanently must follow the pen cleaning and disinfecting process as detailed in the Ranch Checkout Procedures.

Shared Areas and Tools

9. The tack room, grain, hay barns, trailer yard, garden and turkey sheds, and poultry classroom are shared areas. They will be kept clean and neat at all times. All personal items will be kept neat and orderly.
10. Every project will have marked tools dedicated for use with its animals. The general Ranch tools and equipment, marked as such, are not for animal use without prior permission from a Ranch Manager.
11. All feed, treats, and supplements must be stored in a container, preferably metal, with a tightly closing lid to deter pests. Feed and supplies will be kept in a neat and orderly manner in one of the established common feed areas.
12. 4-H members are responsible for the security of their own personal property.
13. Ranch boots will be stored on the boot rack or designated lockers.
14. Keep any Ranch chore charts up to date, for projects with community feeding or shared care responsibilities. The floors are to remain free of mud, animal waste, food, and other debris.
15. **All animal-related expenses, including feed, veterinary service, insurance, and liability are to be borne by the member.**

Facilities

16. Check that all water faucets are turned off when leaving and immediately report any leaks to the project leader for that area.
17. Make sure gates are properly secured when leaving.
18. No dogs are allowed in the Ranch facility at any time.